

LEE COUNTY DEPARTMENT OF SOCIAL SERVICES

POSITION ANNOUNCEMENT

POSTING: **INSIDE/OUTSIDE** 10/1/08

POSITION: **IMC II –ADULT MEDICAID**

DATE AVAILABLE: **October 13, 2008**

SALARY/GRADE: **GRADE 63 --- \$32,651**
 RANGE \$32,651 – 45,713
 (May accept work against applications.)

DUTIES/RESPONSIBILITIES: This worker will be one of seven (7) Income Maintenance Caseworkers assigned to administer the eligibility process in Adult Medicaid and sub-programs. Included are MAA, MAB, MAD, MQB, SAA, and SAD. The primary purpose of this caseworker is to determine eligibility for individuals applying for Adult Medicaid programs. This worker is responsible for interviewing, investigating, and processing new applications and re-applications for Adult Medicaid, maintaining a combination private living Adult Medicaid and nursing home caseload, and processing exparte SSI reviews.

MINIMUM EDUCATION/EXPERIENCE: One year experience as an Income Maintenance Caseworker.

CLOSING DATE FOR TRANSFERS: October 9, 2008 at 5:00 p.m.

Submit a completed State Application to the attention of Lee County Department of Social Services Personnel Office, 530 Carthage Street, PO Box 1066, Sanford, NC 27331. **NO RESUMES ACCEPTED UNLESS A COMPLETED STATE APPLICATION FORM IS ATTACHED.**

Pre-employment drug screening required.

EQUAL OPPORTUNITY EMPLOYER